

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD AT 7.15 PM ON MONDAY, 15 FEBRUARY 2021

#### ATTENDING ON-LINE:

Cllrs. S A Barry (Chairman), R A Harper, J A Hook, E M Jones, C J Lamb, P H F Powell and C D Steward. Also in attendance were one member of the public and Mr B J W Mackman (Clerk).

#### **21/046 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **21/047 – PUBLIC PARTICIPATION**

Janet Hopton spoke on behalf of the Millennium Green Trust with reference to the request to the Parish Council to release the grant of £1,000 provided in the budget for 2020-21.

#### **21/048 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING'**

All Cllrs. being present there were no apologies.

#### **21/049 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE'**

All Cllrs. being present there were no apologies to consider.

#### **21/050 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18 JANUARY 2021**

The minutes of the Parish Council meeting held on 18 January 2021 having been circulated prior to the meeting, were approved and will be signed at a later date.

#### **21/051 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Councillor Anne Hook reported that: -

- I'm aware that our enforcement officer visited the site in Scagglethorpe Lane again last week to check the works that have been done. The hedges have been drastically cut back. However, stumps and roots have remained in situ. Under the regulations this can be classed as coppicing which is a type of hedgerow management and not full removal. Unfortunately, the Hedgerow Regulations 1997 require the removal of the hedges to be classed as an offence that we could take action against. If it can be demonstrated that the hedges have died due to the works then action could be taken.
- The CYC COVID Helpline still exists. If anyone needs help, whether it be practical, financial, even for a chat to help mental wellbeing, they should contact the helpline by emailing [covid19help@york.gov.uk](mailto:covid19help@york.gov.uk) or calling 01904 551550.

#### **21/052 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

*(a) The vegetation growing over the pavement in Millfield Lane (Min. 21/017a)*

Cllr. Hook reported that the City Council has a machine that is used in parks to edge off footpaths. It is possible that it could be used to trim the verge along Millfield Lane. However, the City is reviewing the length of work required as the machine tends to be used for short distances only.

(b) *Overgrowing hedges (Min. 21/017b) - (City Council first informed May 2019 – Min. 19/159c)*

The Clerk reported having received an email from the City Council (which he had forwarded to the Cllrs.) saying that the householder had been asked to cut back the hedge. The email said that if the work had not been carried out within the next month then the City Council will take enforcing measures. **(Action Clerk)**

(c) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 21/017c) – (City Council first informed February 2019 – Min. 19/058a)*

It was noted that some tarmac had been put into the deepest delves in the road surface but that this had not alleviated the problem. The Clerk is to continue to pursue the City Council on this subject. **(Action Clerk)**

(d) *The City Council's response to the Parish Council's concern about the caravans sited in the Green Belt (Min. 21/17d) – (City Council informed 18 June 2020)*

The Clerk reported having received an email (which he had forwarded to the Cllrs.) from the City Council officer dealing with the case to say that he is still actively pursuing the subject.

(e) *Cleaning the cartshed roof and gutters (Min. 21/017e)*

Mr Falkingham says that, now that the willow tree has been felled, this work will be completed as soon as the weather allows.

(f) *Clearing the French drain (Min. 21/017f)*

Mr Falkingham says that, now that the willow tree has been felled, this work will be completed as soon as the weather allows.

(g) *The felling of the willow tree (Min. 21/017g)*

It was noted that the willow tree had been felled on 21<sup>st</sup> January 2021.

(h) *The request for police to carry out radar traps (Min. 21/017h)*

The Clerk reported that the police had informed him that there is a form that needs to be completed re the request to carry out any type of speed management. Only one form per incident should be completed. The Clerk is to send the form to Cllr. Jones who will complete it and send it to the police. **(Action Clerk & Cllr. Jones)**

## **21/053 – FINANCE**

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 15 February 2021. The report reflected the receipts and payments below. The bank balances on 15 February were: -

Current Account	£500.00
Business Money Manager Account	£28,603.15
National Savings Investment Account	£15,530.73

(b) *To note accounts for payment (net of VAT);*

100	The Tree Fella	Felling willow tree by the cartshed	£1,200.00
101	PKF Littlejohn	External auditor's fee	£200.00
102	James Mackman	Salary – February	£537.06
103	H M Revenue & Customs	Income Tax - February	£134.40
104	James Mackman	Expenses	£10.45

(b) *To note accounts for payment (net of VAT);*

DD	1 & 1 Internet Ltd	Website hosting – January	£5.00
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(c) *To receive a report on income received*

Main Street households	Common Land rent	£20.00
City of York Council	Double taxation payment	£7083.68
National Savings	Interest	£111.01

(d) *To consider paying for the ongoing costs of the defibrillator*

It was reported that the defibrillator had been used and that two sets of adult pads and a new battery were now required. The Cllrs. agreed to the £270 cost of these items.

(e) *To consider adopting electronic banking for payments in place of cheques*

The Clerk explained that this item was to see if the Councillors agreed in principle to the adoption of a system of paying bills by electronic means. The Councillors resolved that, in principle, they agreed to the adoption of the system. The Clerk is to provide details of how such a system would work and how it would conform to the legal requirements regarding payments by Parish Councils. The subject is to be discussed at the March meeting. **(Action Clerk)**

(f) *To consider releasing the £1,000 provided in this year's budget for the Millennium Green Trust*

This was agreed.

(g) *To appoint an internal auditor for 2021-22*

It was agreed to re-appoint Linda Cariss as the internal auditor.

## **21/054 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting.*

No report on this subject.

(b) *The management of Warren Lea*

No news to report on this subject.

(c) *The management of the Common Land including*

*i. The felling of the two ash trees in front of Ash Keys in Main Street*

The Clerk reported that he is in the process of obtaining two more quotations for the work. **(Action Clerk)**

*ii. Removing dead wood from the sycamore tree outside Wylde Green in Main Street*

The Clerk reported that he is in the process of obtaining two more quotations for the work. **(Action Clerk)**

(d) *Allerton Drive garden*

No news to report on this subject.

(e) *The Moat Fields – including the suggested bridleway*

No news to report on this subject.

(f) *The Cartsheds*

No news to report on this subject.

(g) *The Wildlife Area*

No report on this subject.

#### **21/055- TO CONSIDER COUNCILLOR AND CLERK TRAINING**

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

#### **21/056 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

(a) *To discuss the customer parking area outside the shops on Allerton Drive.*

It was reported that there is a problem with at least one car being parked long term in the customer car park and there was discussion as to what steps could be taken to stop such incidents. It was agreed that the Clerk contact the City Council to ask for advice. Cllr. Barry agreed to write a note, copies of which Cllr. Lamb agreed to put on the windscreens of offending vehicles. **(Action Clerk and Cllrs. Barry and Lamb)**

(b) *To consider a long-term approach to making the permissive footpath between Hillcrest Avenue and the bottom of Church Lane more user friendly*

Following an enquiry to the City Council's Public Rights of Way Officer the Clerk received the following reply: *"The City Council is responsible for the surface of the footpath as it was recorded on the definitive map as part of the original survey. Obviously, the recent weather has been against us so paths without sealed surfaces are suffering at the moment. I have recorded the current condition and we will assess it again once the weather improves. That way we can see if this is a temporary problem caused by the amount of rain and snow we have had or if there is an underlying problem with drainage. Any work carried out on paths like this, as always, dependent on funds being available."*

It was agreed that the condition of the footpath be monitored and reported to the City Council.

(c) *To discuss what action the Parish Council should take with regards to the removal of the hedges in Scagglethorpe Lane*

Discussion on this subject took place when Cllr. Hook gave her report. See agenda item 21/051 above.

(d) *To receive other reports*

None.

#### **21/057 - TO CONSIDER REGISTERING THE MILLENNIUM GREEN AS A VILLAGE GREEN**

Prior to the meeting Cllr. Jones had circulated a letter from Janet Hopton which included details of the history of how the Millennium Green (MG) came into being. The MG has a 999-year lease and the MG Trust is protected by its Charity status. It was agreed that there was now no reason to pursue the subject of registering the Millennium Green as a village green.

#### **21/058 - TO SELECT A PARISH REPRESENTATIVE TO THE CITY OF YORK JOINT STANDARDS COMMITTEE**

The merits of the three candidates for the above post were discussed. It was agreed that the YLCA be informed that Susan Nunn was the preferred candidate. **(Action Clerk)**

#### **21/059 – TO RECEIVE REPORTS ON/FROM**

(a) *Village policing*

Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Nether Poppleton reported to the police in January 2021. The schedule was noted.

(b) *Poppleton Community Trust*

No report. The Poppleton Centre is still closed owing to the second Coronavirus lockdown.

(c) *Youth Club*

No report.

(d) *YLCA York Branch*

Cllr. Powell reported on the Zoom York Branch meeting held on 11 February. Minutes of the meeting will be circulated in due course.

(e) *Any other meeting*

No reports.

**21/060 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*21/060/1 –The Clerk referred to the following correspondence received since the January meeting*

- (a) Ainsty (2008) Internal Drainage Board - Drainage rate poster which the Clerk had put on a notice board
- (b) City Fibre - Workmen's rubbish and photo acknowledgement
- (c) Sleightholm Landscapes - Insurance details

*21/060/2 - It was noted that the correspondence received since the January meeting, as listed below, had already been circulated to the Councillors.*

- (a) CYC - Caravan update request response
- (b) CYC - Reply re permissive footpath
- (c) Julian Sturdy MP - Newsletter
- (d) Open Spaces Society - e-zine January 2021
- (e) Selby District Council - Local Government Re-organisation
- (f) YLCA - Ballot to select a parish representative to CYC Joint Standards Committee
- (g) YLCA - Notice of York Branch meeting on 11 February
- (h) YLCA - Rights to Regenerate questionnaire

**20/061– TO NOTE THE DATES OF FORTHCOMING MEETINGS**

None.

**21/062 – TO CONSIDER MINOR MATTERS**

Cllr. Harper is to write a short article for inclusion in the next edition of *Centrepiece*.

**21/063 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

- (a) To consider the wording of a possible YLCA motion on the subject of enforcement.
- (b) The provision of defibrillators in the village.

**21/064 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on Monday 15 March 2021.

The meeting closed at 9.35pm.

Chairman.....

Date.....

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